



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

Call n.: R15 DUSIC/2024

Date of publication of the Call on website: 18.11.2024

Deadline for submitting applications: 02.12.2024

## CALL FOR AWARD OF N. 1 RESEARCH GRANT

### With Reference to the:

- Italian Law 240/2010 art. 18 paragraph 5;
- Italian Law Decree 28 February 2022, n. 16, article 4
- Regulations for the award of post-graduate research grants of the University of Parma;
- Decree of the Head of the Department of Humanities, Social Sciences and Cultural Industries n.597/2024 of November 18, 2024;

## The Department of Humanities, Social Sciences and Cultural Industries of the University of Parma, Italy calls for selection procedures for the awarding of n. 1 Research Grant

### Art. 1 – Research projects

A selection based on qualifications, is open to award n. 1 research grant, funded on the following project:

	Research title	Tutor	e-mail address
1	Fernando Pessoa's Duke of Parma: an unpublished Shakespearean tragedy (project acronym: DOP).	Prof. Enrico Martines	<a href="mailto:enrico.martines@unipr.it">enrico.martines@unipr.it</a>

### Art. 2 – Requirements

In order to participate in the selection, applicants must meet, otherwise excluded, the following requirements:

Bachelor's degree or an equivalent qualification awarded abroad.

The following knowledge, skills and experience will be considered as preferential qualifications:

- Knowledge of the XML-TEI digital coding language and experience in creating digital archives.

### Art. 3 – Candidates



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

Candidates holding a qualification obtained abroad that has not yet been officially recognized as equivalent to an Italian degree must, solely for the purpose of the Research Grant assignment, explicitly request equivalence in their application for participation in the selection process. They must also attach all documents necessary to enable the Evaluation Committee to declare such equivalence.

Participation in the selection procedures for the awarding of research grants is prohibited for those who have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department requesting the grant, or with the Rector, the General Head of the Department, or a member of the University Board of Head of the Departments.

The required qualifications must be held by the deadline for submitting the application for admission.

Candidates are admitted to the selection process with reservation, pending verification of compliance with the requirements established by law and by the announcement.

At any time, the department may decide, by a reasoned decision of the Head of the Department, to exclude a candidate from the selection process for failure to meet the required qualifications.

Foreign citizens must comply with the regulations governing the stay of foreigners in Italy, presenting themselves within eight days of entering the national territory at the Parma Police Headquarters to apply for a residence permit.

Candidates with disabilities, pursuant to Law No. 104 of 5/2/1992, must explicitly request any necessary assistance for the interview in relation to their specific disability.

## **Art. 4 – Application procedure**

Applications must be submitted in English or Italian, to the following email address:  
[protocollo@disciplineumanistiche@unipr.it](mailto:protocollo@disciplineumanistiche@unipr.it)

Applications are to be submitted by and not after midnight (CET) on 02.12.2024.

Late submissions will not be considered.

Applications which are not consistent with the attached forms (Annexes 1,2) or without the applicant's signatures will be excluded from the selection procedure.

Aware that false declarations are punishable by law and that the Administration will carry out random checks on their accuracy, the applicant must state clearly and precisely in the application, under his/her own responsibility:



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

1. name(s) and surname, date and place of birth, nationality, place of residence and address for correspondence;
2. that s/he satisfies all the requirements described in article 2 of this Call;

For selection purposes the applicants:

3. shall directly state any academic qualifications in the application form (Annex 1) in addition
4. must produce suitably certified copies of academic qualifications obtained outside Italy.

The following documents have to be submitted:

5. **Annex 1** "Application form";
6. **Annex 2** "Curriculum vitae", providing evidence of possession of the titles and the skills required to carry out the research and including a list, if applicable, of grants, fellowships, publications in international peer-reviewed scientific journals, invited presentations in international conferences, granted patents, awards, etc. appropriate to the field of the research;
7. copy of a valid identity document (ID card or passport);

Applicants are admitted for selection with reservation and may – at any time – be notified of exclusion from the selection procedure for the following reasons:

- submission of the application after the deadline;
- failure to complete the application form;
- lack of the copy of a valid identity document;
- lack of the requirements indicated in paragraph 2.

Should the reasons for exclusion be ascertained after completion of the selection procedure the applicant will lose any right deriving from participation in the selection procedure; similar loss will be applied to applicants providing any false statement or document.

University of Parma accepts no responsibility for lost applications or documents where this is due to the applicant having provided incorrect contact details or having failed or delayed in notifying any changes to these details.

## **Art. 5 – Duration of the Research fellowship**

The Research Projects are expected to last 12 months

The exact initial date could be reasonably delayed if requested by the completion of



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

administrative procedures and/or for the cases mentioned in the art. 10 of this call.

An extension may be possible depending on performance and on funding availability.

## **Art. 6 – Host Institution**

The research projects will be carried out at the University of Parma - Department of Humanities, Social Sciences and Cultural Industries, Modern Languages Unit, Viale S. Michele, 9, 43121 Parma, Italy

## **Art. 7 – Salary amount**

The annual salary will be 2.500,00 Euro. This amount is net of burdens and will be paid in deferred monthly instalments by the Department of Humanities, Social Sciences and Cultural Industries of the University of Parma that has in charge the economic availability.

Accident insurance and civil liability will be paid by University of Parma in favour of the fellows.

## **Art. 8 – Selection Committee and selection procedure**

The selection will be performed by a Selection Committee appointed by the Department of Humanities, Social Sciences and Cultural Industries and will be composed of 3 members, including the scientist in charge of the project, or the local coordinator of the activities.

The selection is based on qualifications, documented experience in scientific activities on the specific subject of the research grants. All the stages of the selection procedure can be performed also using electronic devices for the communications.

The total ranking score is 100/100

points Academic qualifications 40/100

Curriculum Vitae 40/100

Knowledge, skills and experience 20/100

At the end of the selection procedure the Selection Committee will draw up the ranked list.

The selection procedure is considered passed if the candidate has obtained a score of at least 61 points.



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

The approval decree of the selection procedure and the ranked list will be published on the following website: <http://dusic.unipr.it/it/dipartimento/bandi-e-concorsi>.

## **Art. 9 – Awarding of the fellowship**

The first classified candidates will receive written notification of award of the research grant.

Within 30 days from receipt of the formal notification of the award she/he must provide a formal declaration of acceptance of the research grant.

If the candidate does not provide declaration of acceptance within a time limit of 30 days, she/he will surrender his/her entitlement to the research grant and it can be awarded to the next ranked candidate.

Under no circumstances the signing of the contract starts a subordinate employment relationship or ensures any rights to access to permanent University of Parma staff positions.

## **Art. 10 – Grant obligations**

The activity covered by the research grant must be carried out both at the institution and, where authorized, externally, on the subject specified in the selection announcement, following the instructions of the Scientific Supervisor, as well as the Head of the relevant department, and in compliance with the regulations in force at the University, including those concerning health and safety at work.

The holders of the Grant:

- will start the research activity at the date due as per the contract at Department of Humanities, Social Sciences and Cultural Industries of Parma unless prevented by force majeure or exceptional circumstances, of which the Head of the Department must be timely informed;
- will carry out her/his research activities under the supervision of the scientist in charge of the projects, who will also monitor the fellow's progress;
- is required to issue a final activity report. The activity report will be subject to approval from the scientist in charge of the project and will be transmitted to the Head of the Department of Humanities, Social Sciences and Cultural Industries;
- is required to send a written note in case of withdrawal, with at least 30 days notice, otherwise the Department of Humanities, Social Sciences and Cultural Industries is entitled to retain or request the reimbursement of the salary amount corresponding to the notice time-span she/he has failed to send.



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

The holder of the fellowship who does not carry out her/his research activity regularly without producing justified reasons or lacks repeatedly to fulfil requirements or, according to the evaluation of the local coordinators eventually shows evident lack of skills at the planned research activities, will incur the termination of the contract.

Temporary suspensions of the research fellowship are due in case of obligatory maternity leave or in case of illness which lasts longer than one month or to any other serious reason. The reasons for suspending the research fellowship must be proved and certified, and promptly sent to the Head of the Department.

## **Art.11 - INFORMATION FOR THE PROCESSING OF PERSONAL DATA**

### SUBJECTS OF THE TREATMENT

The Data Controller is the University of Parma, based in via Università 12, 43121 Parma, Italy - Tel. +390521902111 - email: [protocollo@pec.unipr.it](mailto:protocollo@pec.unipr.it)

### **PURPOSE AND METHOD OF TREATMENT**

Pursuant to art. 13 of Regulation (EU) 2016/679, we inform that this University is the owner of the processing of personal data and that the processing itself will be carried out in compliance with the

European regulation for the purpose of fulfilling the publication obligations pursuant to art. 15 of Legislative Decree 33/2013 and subsequent amendments and additions.

The data may be used and stored exclusively for legal obligations related to the assignment of the grant. The provision of data is mandatory for these purposes. The data will be processed by the University, as owner, in compliance with the provisions of Regulation (EU) 2016/679 in the manner prescribed in the complete information published on the University website.

### **Art. 12 – Proceeding Responsible**

The Responsible of this Call proceedings is Dott.ssa Sara Buffetti – Via D’Azeglio, 85 43125 Parma tel. +39 0521 902542 (email: [ducic@unipr.it](mailto:ducic@unipr.it))

### **Art. 13 – Applicable regulation**

The University of Parma shall abide by provisions in force promoting equal opportunities for women and men, non-discrimination and respect of privacy in processing personal data.



# UNIVERSITÀ DI PARMA

DIPARTIMENTO DI DISCIPLINE  
UMANISTICHE, SOCIALI E DELLE  
IMPRESE CULTURALI

For what not explicitly mentioned in this announcement, the University of Parma shall act in compliance with the regulations in force concerning Italian public selection procedures, when applicable by analogy.

The Head of the Department

Prof. Massimo Magnani

*Digitally signed pursuant to Legislative Decree 82/2005, as amended.*